



# Provider *Support Service*

[WWW.WYLP.ORG.UK](http://WWW.WYLP.ORG.UK)

# *Supporting* FE across Yorkshire

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## **Contact Details:**

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## **About this service**

It has never been more important for training organisations to have external support, scrutiny and challenge provided on their provision to ensure it meets the ever-changing and evolving requirements of ESFA, Ofsted and other funding bodies or sector expected standards. The YLP support service can help with this, we offer a complete back office and quality bespoke package of support designed specifically to your requirements in order to meet business needs. Ofsted stated in our 2017 inspection that the role of YLP is vital to the future success of training providers.

Whether you're an existing, experienced provider looking for a critical friend and understand the need for having external challenge and support or you are a new provider looking for support with understanding and implementing the many hurdles of the apprenticeship & skills sector, YLP is here to help!

# Why use YLP?

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We have extensive experience of contract management, quality improvement and business development. This experience has resulted in a 0% error rate at SFA audit, a grade 2, good, at Ofsted since 2014 and a regional skills Network that has seen exponential growth, adapted, evolved but remained successful for over 18 years in the FE Sector.



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## *Here to support your journey to Outstanding*

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This experience, along with approved systems and processes means we are able to offer a complete provider support package that ensures compliance with ESFA contract requirements, review provision against the education inspection framework, enhances leadership & management arrangements, including the importance of governance and oversight and delivers bespoke support required to meet provider needs.

YLP is a not-for-profit organisation, dedicated to and passionate about the Apprenticeship & Skills sector and supporting providers to be the best they can be; therefore all services are reasonably priced. Prices are based to ensure it enables organisations to help reduce costs and maintain quality without compromising your offer to employers, learners, and apprentices.

We have further developed our support packages so they can be delivered remotely & face to face. We are flexible to meet the needs of the providers and how they choose to receive support – all options are open for discussion with an adaptable approach to suit.

# Our *Services* Overview



**Supporting training providers, colleges, universities and employer providers with the management, quality & compliance arrangements required for successful apprenticeship and skills provision.**

## Services we offer

### 01. Policy Review & Update

Reviewing internal policies to ensure they cover sufficient detail and expectation of working from home, virtual learning and introducing social distancing to provision. Policies include – Safeguarding & Prevent, Working from Home, Staying safe online, Well-being of staff & learners, Adopting social distancing, Health & Safety, risk assessments, British Values, Equality Act, Inclusion at work, Performance Management

### 02. Remote Observations Strategy

Working with providers to develop a robust strategy for ensuring observations of lesson visits remain a key quality improvement and performance management tool while delivering virtually and adhering to social distancing.

### 03. Virtual Observation

Completing virtual observations to providers jointly and provide developmental feedback. This also includes training observations to complete remote lesson visits – techniques and tips to ensure quality of education remains high and good quality

### 04. Remote TLA Strategy

Review existing TLA strategy and enhance to include the expectations of virtual learning and how ensure TLA remains good quality. How tutors will be expected to plan, deliver and monitor remote sessions and how to use the sessions for quality improvement activities.

# Our *Services* Overview

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## Virtual Moderation

Developing virtual moderation and standardisation meetings and completing moderation training & support for internal staff while completing moderations on reports and policies

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## Quality Cycle Development

Developing a robust quality cycle that incorporates all aspects of working from home virtually and scheduling quality improvement interventions whilst adhering to social distancing.

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## Virtual Learning Resources

Reviewing and developing improved online resources that support virtual learning – particularly resources and delivery arrangements for English & maths

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## Governance & Oversight

Ensuring robust arrangements for providing clear oversight, challenge and sharing quality information while working remotely from home and when social distancing at work is required.

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## Developing Well-being & Inclusion

Ensuring well being of staff & learners is monitored & captured and Inclusion practices support all learners, communities and vulnerabilities – understanding how these have changed in light of Covid-19

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## Sustainable Development

we are the leading skills network in adopting the UNESCO Education for Sustainable Development (ESD) strategy and implementing it into our curriculum, leadership, and Governance arrangements with providers. We have a dedicated Green & Sustainable Development Ambition aimed at FE & skills providers – the first of its kind by a regional network, supported by a dedicated health check that acts as a self-assessment and implementation plan to aid providers on their internal response to sustainable development covering areas including – teaching & Learning, Operations, Partnership & people.

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## Prevent Implementation

On site visit to complete a prevent health check against the duty requirements, with supporting report completed following the visit – this can be part of WRAP training or completed separately. Updated  
Prevent support in light of the changes to risk level, local threats & changes to Ofsted.



# Our *Services* Overview

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## **Quality Improvement (EIF) Support**

Onsite support visits review provision against the education inspection framework. Number of days dependent upon provision size & number of WYLP staff involved. This includes feedback, a report and a 6 month follow up visit. Themed visits also take place reviewing particular criteria or development needs as identified within SAR & QIP

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## **Annual Compliance Audit**

Annual on-site visit to audit against ESFA funding rules and compliance checks

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## **Learner Journey development & Curriculum**

On site support with enhancing and improving the learner's journey, including a thorough review of the curriculum intent, implementation and impact stages within Quality of Education.

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## **On site Development Days**

Any development support required by provider – including moderation, staff training, team meetings, workshops, themed support sessions, Ofsted & audit readiness

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## **Policy Review**

Desk based review of policies and recommendations report

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## **Observations of Teaching, learning & assessment – Lesson Visits**

OTLA' completed to all staff on employer premises or classroom provision and OTLA report highlighting strengths & areas for improvement – OTLA support can also include training staff to become observers, group training sessions on what Observers are looking for and how to moderate and set action plans for T&L improvements. As the role of Ofsted visits has changed to become more involved in lessons – providers need to enhance their internal arrangements and ensure staff are comfortable, confident and supported. Enhanced OTLA is a must for all providers.

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## **ESFA contract compliance & systems**

On-site support with understanding & implementing ESFA contractual requirements and ESFA systems required (DAS, FE Choices, FIS, Hub etc) – including On-going maintenance of RoATP. FRM & PDSAT

# Our *Services* Overview

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## **ESFA Reporting & good data management**

Support with developing a reporting structure that captures all the required information for Ofsted, ESFA, finance, performance management and QAR. FRM & PDSAT

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## **Functional Skills & Digital Development**

On site support for the development & enhancement of English & maths delivery, including functional skills reforms, development of resources, staff upskilling, helping with embedding into curriculum and the use of phonics

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## **Effective L&M/Governance arrangements**

Working with SMT to develop effective governance and oversight – including communication, setting agendas, information & data requirements, reporting and challenging performance.

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## **ESI triangulation**

Supporting practitioners, leaders & managers to better understand the process of evidence gathering via triangulation to ensure robust & impactful evidence is held by organisations. Also training & developing skills around ESI to help speak, write & think like an inspector.

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## **Developing your Curriculum**

Working with provider staff to review & enhance the curriculum intent, implementation and impact – including linking with the learner's journey and the key performance measures to ensure impact, progress and knowledge development can be evidenced. Asking critical questions and review curriculum delivery to develop robust processes & ensure provider of choice for employers & learners – diversifying provision to meet changing demands from employers in light of covid-19

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## **Implementing deep dives, work scrutiny checks and competency- based interviews**

Supporting the organisation across all levels to understand and implement Ofsted's approach to deep dives, work scrutiny checks and competency-based interviews. This will provide the organisation with a deep range of impact evidence and range of intervention to showcase quality of education. This will also the organisation to enhance their quality improvement initiatives and ensure they are impact centric and focused on progress over time as an approach for evidencing good quality education.

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## **SAR & QIP Development**

Support with writing self-assessment report and quality improvement planning

# Our *Services* Overview

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## Social Mobility Support

Working with providers to review their locality and curriculum to enhance social mobility and targeted support and engagement in SM cold spots.

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## Pride in FE

Supporting the development of internal resources, policies & curriculum plans that are fully inclusive & accessible for the LGBTQ community. Including being a member of the Pride in FE charter and LGBTQ collective as part of the support provided.

## CPD Opportunities & Webinars –

- Prevent WRAP Training
- Mental Health Awareness training for supporting learners Governance & Oversight arrangements
- Compliance and audit inc PDSAT
- LGBTQ awareness for education establishments Ensuring Inclusive learning environments
- Safeguarding, EDI & Online risks support for learners & tutors OTLA & Observer Training including moderation
- Nominee Training
- Inspection refresher for leaders & managers inc Governance and boards
- Lesson planning, IA & Starting point assessments – monitoring learners and oversight
- Embedding green skills & sustainability into the curriculum



# Provider *Health* Checks

**YLP have produced a number of health checks to support providers quality improvement arrangements, these include:**

01. Prevent Health Check

02. Education for Sustainable Development Health Check

03. Preparing for an Ofsted full inspection Health Check

04. English & Maths Health Check

05. Ofsted Monitoring Visit Health Check - New Providers

06. Apprenticeship Compliance Health Check

# Provider Reviews

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"This was one of the best training courses that I have ever attended. It was informative and challenging and it was great to hear from so many knowledgeable and experienced people. Thank you so much"

*The Growth Company*

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"I'm a tough audience as I have a short attention span and I can genuinely say it's one of the most interesting and useful courses I think I have attended. It was engaging, relevant, valuable in terms of where we are going with our business and most important down to earth and entertaining"

*Leeds City College*



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"The impact from the intervention has been outstanding. The support provided was excellent and directly led to improvements in service delivery and outcomes. Staff responded well to the style and approach"

*Macro*





# Ready to Achieve Outstanding?

If you're interested in receiving our support, please  
get in touch

Fill out the enquiry form at  
[WWW.WYLP.ORG.UK](http://WWW.WYLP.ORG.UK)

If you're still in the exploration phase or have more questions, no worries at all.

Send any questions you have at:



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